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## Submitting Offer Instructions

For all Questions, Please Contact the **Co-Listing** Member Directly For This Property.

### Property Listing Agents:

- Listing Member: Hamilton Realty Group at eXp Realty
  - Co-Listing Member will be your primary contact.
1. Offer to Purchase: Confirmation of Agency/Notice of Address portion
    - Listing Firm Name: **Hamilton Realty Group at eXp Realty**
    - Firm License: **C16177/C40042**
    - Mailing Address: **1427 N Howe St, Southport, NC 28461**
    - Individual Listing Broker: **Co-Listing Member Name**
    - Listing Agent License: **Co-Listing Member License**
    - Listing Agent Phone: **Co-Listing Member Phone Number**
    - Listing Agent Fax: **910-363-4101**
    - Listing Agent Email: **Co-Listing Member Email Address**
  2. Include a Signed Copy of MOG, Residential Property Disclosure, Coordinating Compensation Agreement & any Additional Addendums as Necessary
  3. Include Pre-Qual Letter/Pre-Approval Letter of Proof of Funds
  4. Email all Offers and Questions to the Co-Listing Member Found in the MLS
  5. Please Include who you Want the Selling Member to be in the MLS
  6. After Your Offer is Accepted, all Correspondence Regarding the Contract AND Closing, Including: Attorney Info, Inspection, Appraisal...etc. Should be Made With the Co-Listing Member and Dana Hamilton, Closing Coordinator: **336-669-3758**, [dana@hamiltonrealtygroupnc.com](mailto:dana@hamiltonrealtygroupnc.com)

**Thank You From the Hamilton Realty Group Team!**

**We Look Forward to Working With You!!**