

## INSTRUCTIONS FOR SUBMITTING AN OFFER TO PURCHASE

- + Salt Air Realty ***DOES NOT*** hold escrow funds. Please make the buyers attorney or selling firm as the escrow agent.
  - *Seller requires delivery of due diligence fee by the effective date on contract.*
  - *Seller requires Pre/qualification-approval letter or Proof of funds to be submitted with any offer to purchase.*
- + Please include a signed copy of the MOG, RPD, and any other addendums required (i.e. FHA/VA Financing, Contingency Sale, etc.)
- + Please include who you want the selling member to be in the MLS.
- + Email all contracts and questions to listing member:
  - Karen M. Mitchell 910-540-7258 NC license #297507  
[letmebeyourrealestateagent@gmail.com](mailto:letmebeyourrealestateagent@gmail.com)
  - Firm Information: Salt Air Realty 479 Kristen Lane Supply, NC 28462 office 910-540-7258 firm #c41526
  - In the event that your client's offer is accepted, ALL correspondence about this listing AND the contract should be made with the listing agent named above
- + Please set upfront expectations with your buyers as per the Offer to Purchase and Contract that properties are sold AS IS and not to expect additional requests to be granted after initial terms are agreed upon.