



**COLDWELL BANKER**  
SEA COAST  
ADVANTAGE



## Treweek Construction Inc.

### CONTRACT TO CLOSING INSTRUCTIONS FOR LENDER/BUYER AGENTS

Closing Attorney for Builder:

**Peter Moeller, P.A.**  
**(252) 672-8867**  
**607 Broad Street, New Bern, NC 28560**  
[samantha@moeller-pa.com](mailto:samantha@moeller-pa.com)

**All requests for Builder Documents should be made directly to Sam at [samantha@moeller-pa.com](mailto:samantha@moeller-pa.com)**

**All inquiries relating to the build status should be directed to Michelle Wallace at [michellewallace@seacoastrealty.com](mailto:michellewallace@seacoastrealty.com) 252.772.5340**

As the home nears completion the Listing Agent will do the following:

- Advise Lender and Buyer Agent when the home is 95% complete and the appraisal can be ordered.
- Schedule the Orientation for the buyer(s) to walk through the property with a representative of Treweek Construction Inc. Orientation guidelines will be sent out prior to closing. If the buyer intends to do a home inspection, please inform the Listing Agent so this can be scheduled.
- Deliver the 99A/B and Certificate of Occupancy to the Lender and Closing Attorney.