



**COLDWELL
BANKER**

**SEA COAST
ADVANTAGE**

INSTRUCTIONS FOR SUBMITTING AN OFFER

1. Coldwell Banker Sea Coast Advantage **DOES** hold escrow monies
2. Seller requires delivery of Due Diligence Fee by the effective date on contract.

Confirmation of Agency / Notice Addresses Portion of the Offer to Purchase:

- Listing Firm Name: Coldwell Banker Sea Coast Advantage
- Firm License: C9314
- Firm Mailing Address: 5826 Beach Drive SW, Shallotte, NC 28470
- Listing Agent: Donna Schulz
- Listing Agent License: 318737
- Listing Agent Phone: 607-725-3097
- Listing Agent Fax: 910-754-5139
- Listing Agent Email: DonnaSchulz@SeaCoastRealty.com

Submitting the offer:

1. Please include a signed copy of the MOG, RPD, and any other addendums required (i.e. FHA/VA Financing, Vacation Rental, etc.)
2. Include Pre-Qualification Letter/Pre-Approval Letter or Proof of Funds with the Offer.
3. Email all offers to: DonnaSchulz@SeaCoastRealty.com and text Donna at 607-725-3097 to let her know you have emailed offer.

Thank you for your offer and I look forward to working with you.