



**COLDWELL  
BANKER**

**SEA COAST  
ADVANTAGE**

### **INSTRUCTIONS FOR SUBMITTING AN OFFER**

1. Coldwell Banker Sea Coast Advantage **DOES NOT** hold escrow monies.
2. Seller requires delivery of Due Diligence Fee by the effective date on contract.

#### **Confirmation of Agency / Notice Addresses Portion of the Offer to Purchase:**

- Listing Firm Name: Coldwell Banker Sea Coast Advantage
- Firm License: C9314
- Firm Mailing Address: 5826 Beach Drive SW, Shallotte, NC 28470
- Listing Agent: Donna Schulz
- Listing Agent License: 318737
- Listing Agent Phone: 607-725-3097
- Listing Agent Fax: 910-754-5139
- Listing Agent Email: [DonnaSchulz@SeaCoastRealty.com](mailto:DonnaSchulz@SeaCoastRealty.com)

#### **Submitting the offer:**

1. Please include a signed copy of the MOG, RPD, and any other addendums required (i.e. FHA/VA Financing, Vacation Rental, etc.)
2. Include Pre-Qualification Letter/Pre-Approval Letter or Proof of Funds with the Offer.
3. Email all offers to: [DonnaSchulz@SeaCoastRealty.com](mailto:DonnaSchulz@SeaCoastRealty.com) and text Donna at 607-725-3097 to let her know you have emailed offer.

***Thank you for your offer and I look forward to working with you.***