

## Offer Instructions

Please email offers to [marklrby@seacoastrealty.com](mailto:marklrby@seacoastrealty.com)

1. Coldwell Banker Sea Coast Advantage **DOES NOT** hold Earnest Money.
2. Seller requires delivery of Due Diligence Fee on the contract effective date.

### **Please make sure the offer includes:**

- Pre-qualification or Proof of Funds
- Offer to Purchase and Contract
- Copy of the EMD & DD checks
- Residential Property Disclosure (found in the document section of the listing on MLS)
- Mineral Oil & Gas Rights (found in the document section of the listing in MLS)
- Any other necessary addenda (FHA VA Financing Addendum, Lead Paint, etc.)

### **Offer to Purchase:**

- Please don't leave any blanks. Check all appropriate boxes, enter 0, N/A, or None where applicable.
- Please ensure the listing agent notice section of page 12 of the offer is filled out with the following info:

Firm: Coldwell Banker Sea Coast Advantage

Firm License # C9314

Mailing Address: 1011 Zion Hill Rd. SE, Bolivia, NC 28422

Listing Team: Steve Adams & Associates

Individual Listing Agent: Mark Irby

Listing Agent License # 275156

Listing Agent Phone # 740-375-8877

Listing agent email: [markirby@seacoastrealty.com](mailto:markirby@seacoastrealty.com)

Thank you for your offer and we look forward to working with you.