



Offer Instructions Sheet

Offer to Purchase should include the following:

- Closing Date at least 2 weeks past Estimated Completion Date in MLS
No Closings on Mondays or Fridays!
- Clark Campbell - Sandhills Law Group to represent both sides
 - Both Agents information filled in on Page 14 of OTP

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When sending your Offer to Purchase, please include the following:

Signed Copy of **ALL** of the following Documents in MLS Docs:
MOG Disclosures, Owners' Association Disclosure, New Construction Addendum,

Initialed Copy of any Plat/Plan/Features Sheet in MLS Docs

Copy of Preapproval Letter/Proof of Funds

Email all of the appropriate documents as a PDF to

JenniferRitchieHomes@gmail.com

Call/Text/Email me with any questions!

PLEASE NOTE!!

If you have a Transaction Coordinator,
be sure they are CC'd on the email when sending your offer in
and note it in your email!