



**MOREHEAD CITY**

**ADOPTED FEE SCHEDULE**

**FY 2025-2026**

*Effective July 1, 2025*

# SECTION I

## ADMINISTRATION

|                                                                                        |        |
|----------------------------------------------------------------------------------------|--------|
| <b>A. Certified Copies</b>                                                             |        |
| First Page                                                                             | \$3    |
| Additional Pages (each)                                                                | \$2    |
| <b>B. Non-Certified Copies</b>                                                         |        |
| Black/White Copies (per page)                                                          | \$0.25 |
| Color Copies (per page)                                                                | \$0.50 |
| <b>C. Return Check and Electronic Payment Penalty<br/>(Tax Payments)</b>               | \$25   |
| NCGS 105-357(b)(2)                                                                     |        |
| Or 10% of the Check Amount or Electronic Funds Transfer Amount<br>whichever is greater |        |
| <b>D. Return Check and Electronic Payment Processing Fee<br/>(All Other Payments)</b>  | \$35   |
| NCGS 25-3-506                                                                          |        |

# SECTION II

## BUSINESS PERMITS

|                                                  |                  |
|--------------------------------------------------|------------------|
| <b>A. Itinerant Merchants</b>                    |                  |
| Itinerant Merchant Permit (per location)         | \$90             |
| Violations (per day; to be paid within 96 hours) | \$500            |
| Itinerant Merchant Solid Waste Fees Apply        | See Section XI.A |
| <b>B. Peddlers</b>                               |                  |
| Peddler Permit                                   | \$90             |
| Violations (per day; to be paid within 96 hours) | \$500            |
| <b>C. Street Performers</b>                      |                  |
| Application Fee                                  | \$10             |

## SECTION III

### CEMETERY

#### A. Greenwood Cemetery Lots

Adult Burial Plot (Vault size 3 ½' W x 8' L)

Resident \$500

Nonresident \$700

#### B. Bayview Extension Municipal Cemetery Lots (Acquired in 2016)

Adult Burial Plot (Vault size 3 ½' W x 8' L)

Resident \$520

Nonresident \$780

#### C. Bayview Cemetery Veterans Memorial

Veterans Memorial fees shall be charged to offset the costs of engraving, maintenance and upkeep of the Memorial. Fees are adjusted as needed and subject to change without notice.

#### D. Administrative Fee for Burial

Applies to All \$35

# SECTION IV

## FACILITY RENTALS

### A. Boat Dockage

#### Jaycee Park Transient Docks

Vessels Up to 26 feet (includes water & electric) \$50

Fee for each additional linear foot over 26 feet \$2

Penalty - Violation of Ordinance 2008-42 (per occurrence) Civil Penalty \$150

*Each day the violation continues shall be a separate offense.*

**Fourth Street Charter Boat Fleet Docks (Slips 1-7)** \$220-\$350

*Monthly price based upon dock/slip size and amenities.*

**Sixth Street Charter Boat Fleet Docks (Slips 8-17)** \$325-\$750

*Monthly price based upon dock/slip size and amenities.*

**Sixth Street Day Dock** \$50

Penalty - Violation of Ordinance 2008-42 (per occurrence) Civil Penalty

*Each day the violation continues shall be a separate offense.*

**South 11th Street Vessel Parking Permit Fee**

\$50

Permits issued on a first come, first served basis, to individuals that have submitted a fully completed application, evidence of permanent or part-time (3 months out of the year) residency within the City's municipal limits (copy of tax bill, utility bill, water bill or deed), presentment of photo identification, evidence of vessel ownership or close family relationship to owner (father, mother, son, daughter, brother or sister) and non-transferable, non-refundable application fee. Only one (1) permit issued per household.

**Non-Refundable Reservation Cancellation Fee**

\$15

**B. Recreation Center**

| <b>Recreation Center Space</b> | <b>Resident</b>  | <b>Non-Resident</b> |
|--------------------------------|------------------|---------------------|
| Classrooms/Meeting Rooms       | \$10/hour        | \$20/hour           |
| Exercise Classroom             | \$10/hour        | \$20/hour           |
| Gymnasium                      | \$20/hour        | \$40/hour           |
| Multi-Purpose Field            | \$40/reservation | \$60/reservation    |

**C. Unstaffed Rentals**

*All Unstaffed Rentals require a minimum of 2 hours.*

*Payment and Deposit are due at time of reservation.*

| <b>Facility</b>  | <b>Resident</b> | <b>Non-Resident</b> |
|------------------|-----------------|---------------------|
| Curb Market      | \$25/hour       | \$50/hour           |
| Security Deposit | \$50            | \$50                |
| W.S. King Room   | \$25/hour       | \$50/hour           |
| Security Deposit | \$50            | \$50                |
| Train Depot      | \$50/hour       | \$65/hour           |
| Security Deposit | \$100           | \$100               |
| Alcohol Fee      | \$50            | \$50                |

## D. Outdoor Areas and Fields

| Facility                                                         | Resident         | Non-Resident     |
|------------------------------------------------------------------|------------------|------------------|
| Dr. Martin Luther King, Jr. Park Gazebo                          | \$30/3 hours     | \$60/3 hours     |
| Jaycee Park                                                      | \$100/day        | \$150/day        |
| Katherine Davis Park                                             | \$100/day        | \$150/day        |
| O'Neal Field Baseball Field                                      | \$500/day        | \$500/day        |
| Ottis Landing Deck & Weigh Station                               | \$100/day        | \$150/day        |
| Recreation Center Shelter                                        | \$30/3 hours     | \$60/3 hours     |
| Rotary Park Soccer Field                                         | \$40/reservation | \$60/reservation |
| Rotary Park Shelter next to Playground                           | \$30/3 hours     | \$60/3 hours     |
| Rotary Parks Shelter First Come First Serve/Non-Reservable       | Free             | Free             |
| Shevans Park Small Shelter First Come First Serve/Non-Reservable | Free             | Free             |
| Shevans Park Large Shelter Attached to Restrooms                 | \$30/3 hours     | \$60/3 hours     |

# SECTION V

## FIRE DEPARTMENT

### A. Fire Prevention & Inspection

Fire Inspection Program Time Periods and Fees/Fines

|                                            |                                                                 |
|--------------------------------------------|-----------------------------------------------------------------|
| 1 <sup>st</sup> Inspection (Initial)       | \$0                                                             |
| 2 <sup>nd</sup> Inspection (After 30-days) | Potential Fines                                                 |
| 3 <sup>rd</sup> Inspection (After 30-days) | Potential Fines                                                 |
| 4 <sup>th</sup> Inspection (After 10-days) | Civil Penalties & Fines Issued                                  |
| 5 <sup>th</sup> Inspection (After 10-days) | Civil Penalties & Fines, plus Civil Action, Misdemeanor Charges |

Home, Adult & Child Care Facilities Inspections

|                                    |     |
|------------------------------------|-----|
| Foster Home Inspections            | \$0 |
| Adult & Child Day Care Inspections | \$0 |
| Home Fire Safety Inspections       | \$0 |

## B. Fire Code and Life Safety Violations

|                                                                                                                                                     |         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Overcrowding                                                                                                                                        | \$1,000 |
| Unauthorized Burning                                                                                                                                | \$200   |
| Blocked/ Impeded Exits                                                                                                                              | \$400   |
| Spraying Operation Not Complying to Code                                                                                                            | \$200   |
| Alarm System Needs Testing/Maintenance                                                                                                              | \$200   |
| Suppression System Needs Testing/Maintenance                                                                                                        | \$200   |
| Sprinkler System Needs Testing/Maintenance                                                                                                          | \$200   |
| Unauthorized Storage                                                                                                                                | \$200   |
| General Violations ( <u>per offence</u> - including lock box violations)                                                                            | \$200   |
| Matters Not Provided for, any other violations of the NC Fire Prevention Code, or Morehead City Ordinance not specifically codified shall be fined. | \$200   |

### Definitions of Life Safety Violations stated above:

Alarm System Needs Testing/Maintenance: Failure to have required testing and maintenance conducted of fire alarm system(s), and to have required documentation of test(s).

Blocked/Impeded Exits: Any form of obstruction in the required width of a means of egress. ("means of Egress" is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)

Overcrowding: A condition that exists when either there are more people in a building, structure or portion thereof that have been authorized or posted by the fire code official, or when the fire code official determines that a threat exists to the safety of the occupants due to persons sitting and/or standing in locations that may obstruct or impede the use of aisles, passages, corridors, stairways, exits or other components of the means of egress.

Spraying Operations Not Complying to Code: Spraying flammable or combustible finishes without a properly installed spray booth or approved spraying area.

Sprinkler System Needs Testing/Maintenance: Failure to have required testing and maintenance conducted on fire sprinkler system(s), and to have required documentation of test(s).

Suppression System Needs Testing/Maintenance: Failure to have required testing and maintenance conducted of Alternative Automatic Fire-Extinguishing systems and to have required documentation of test(s). Includes commercial Hood and Duct systems, Wet-chemical, Dry-chemical, Foam, Carbon Dioxide systems, Halon systems and Clean Agent systems.

Unauthorized Burning: Open Burning is NOT permitted within the city limits (as defined by State law). "Cooking" fires and "fire pits (portable fireplaces)" are permitted as these type fires are not deemed "open burning" (State law). Only "solid" fuels may be burned in the cooking and fire pit type fires. LP gas and Natural gas may be burned in these devices. In Contrast, leaves, paper or any other processed material is not allowed such as building lumber, plastics, fabrics, synthetics, etc.

Unauthorized Storage: The storage of flammable, combustible or hazardous liquids or materials improperly stored and/or without a permit. (This violation applies to facilities that are required to report under the Hazardous Chemicals Right-to-Know Act.)

### C. Fire Protection Permits

Issued by the Morehead City Fire Department and may be purchased at Morehead City Planning and Development Department located at 1100 Bridges Street, Morehead City, N.C.

Morehead City DOES NOT issue permits for OPEN BURNING or INDOOR PYROTECHNIC DISPLAYS. Such are PROHIBITED within the corporate limits of the City.

A "Double" permit fee will be charged for any permit for which work was performed prior to a permit being issued.

#### Required Plan Reviews

|                                                           |                                  |
|-----------------------------------------------------------|----------------------------------|
| Buildings/Structures                                      |                                  |
| 0-2499 square feet                                        | \$50                             |
| 2500-4999 square feet                                     | \$75                             |
| 5000-9999 square feet                                     | \$100                            |
| 10,000+ square feet                                       | \$150                            |
| Fire Alarm Plan Review                                    | included with purchase of permit |
| Fire Sprinkler System Plan Review Fee                     | \$100                            |
| Standpipe/Fire Pump Plan Review                           | included with purchase of permit |
| AES                                                       | included with purchase of permit |
| Tank Plan Review (UGST/AGST-Install/Remove/Abandon/Alter) | \$100                            |

### D. Required Fire Construction Permits (As described in Section 105.7 NC Fire Code )

|                                                          |                            |
|----------------------------------------------------------|----------------------------|
| Automatic Fire-Extinguishing Systems                     | \$100                      |
| Battery Systems (greater than 50 gallon liquid capacity) | \$100                      |
| Cryogenic Fluids                                         | \$100                      |
| Compressed Gases                                         | \$100                      |
| Fire Pumps & Related Equipment                           | \$100                      |
| Fire Alarm & Detection Systems & Related Equipment       | \$100                      |
| Flammable and Combustible Liquids (per site)             | \$100                      |
| Hazardous Materials                                      | \$150                      |
| Industrial Ovens                                         | \$100                      |
| LP Gas                                                   | Regulated & Issued by USDA |
| Private Fire Hydrants                                    | \$100                      |
| Spraying or Dipping (rooms, booths, dip tanks)           | \$100                      |
| Standpipe Systems                                        | \$100                      |
| Temporary Membrane Structures & Tents                    | \$100                      |



#### **E. Required Operational Fire Permits (As described in Section 105.6 NC Fire Code )**

|                                                                  |                              |
|------------------------------------------------------------------|------------------------------|
| Amusement Buildings                                              | \$100                        |
| Burning                                                          | Not Allowed in Morehead City |
| Carnivals & Fairs                                                | \$100                        |
| Combustible Dust Producing Operations                            | \$100                        |
| Covered Mall Buildings                                           | \$100                        |
| Exhibits & Trade Shows                                           | \$100                        |
| Explosives (including all fireworks displays)                    | \$100                        |
| Flammable & Combustible Liquids (per site)                       | \$100                        |
| Fumigation/Thermal Insecticidal Fogging                          | \$100                        |
| Liquid or gas-fueled vehicles or equipment in assembly buildings | \$100                        |
| Private Fire Hydrants                                            | \$100                        |
| Pyrotechnics Special Effects Material                            | \$100                        |
| Spraying & Dipping                                               | \$100                        |
| Temporary Membrane Structures and Tents                          | \$100                        |
| AGST/UGST Install/Alter/Removal/Abandonment                      | \$200                        |
| Other                                                            | \$100                        |

#### **F. False Alarm Schedule**

Each establishment within Morehead City will be allowed a total of THREE (3) false alarms per calendar year. Additional (false) fire alarms re-occurring after the third alarm will be subject to the following "Civil Citations" (See note below defining "false alarms").

|                                                            |       |
|------------------------------------------------------------|-------|
| 4 <sup>th</sup> occurring false alarm                      | \$100 |
| 5 <sup>th</sup> occurring false alarm                      | \$150 |
| 6 <sup>th</sup> occurring false alarm                      | \$200 |
| For each subsequent false alarm (within the calendar year) | \$50  |

Fines for false alarm trips are issued for failure to maintain or make required repairs to fire alarm systems. Fines will not be issued for alarm trips due to natural causes, mischief or accidental activation of alarm systems that are maintained appropriately and functional. Each occurrence is a separate offence (fee as outlined above) and each occurrence fee increases as outlined above.

#### **G. EMS Transport Fees (EMS/MC – EMS Management & Consultants 3rd Party Billing Company)**

|                                     |         |
|-------------------------------------|---------|
| ALS Level 1 Non-Emergent            | \$500   |
| ALS Level 1 Emergent Transport      | \$800   |
| ALS Level 2 Emergent Transport      | \$1,200 |
| Specialty Care Transport            | \$1,300 |
| BLS Emergent Transport              | \$675   |
| BLS Non-Emergent                    | \$450   |
| ALS Treatment/No Transport          | \$150   |
| Transport Mileage Charge (per mile) | \$21    |

#### **EMS/MC-EMS Management & Consultants (3rd Party Billing Company)**

## SECTION VI

### LIBRARY

**A. Printing, Copy, and Fax Services (per page)**

|                               |        |
|-------------------------------|--------|
| Black/white printing & copies | \$0.25 |
| Color printing & copies       | \$0.50 |
| Fax                           | \$1    |

**B. Facility Rentals**

|          |      |
|----------|------|
| Per hour | \$20 |
|----------|------|

**C. Overdue Fees per Item**

|         |     |
|---------|-----|
| Per Day | \$0 |
|---------|-----|

**D. Library Cards**

|                   |      |
|-------------------|------|
| Replacement Card  | \$1  |
| Non-Resident Card | \$25 |

# SECTION VII

## PARKS AND RECREATION

### A. Programs

| Program                                     | Resident    | Non-Resident |
|---------------------------------------------|-------------|--------------|
| Youth Basketball                            | \$60        | \$60         |
| Youth Beach Volleyball                      | \$50        | \$50         |
| Youth Indoor Volleyball                     | \$60        | \$60         |
| Summer Camp 6 Week Session                  | \$450       | \$600        |
| Summer Camp Sibling & each additional child | \$400       | \$550        |
| Program Fee                                 | \$5 - \$200 | \$5 - \$400  |

### B. Recreation Center Usage

| Valid January 1 - December 31                         |          |              |
|-------------------------------------------------------|----------|--------------|
| Annual Usage Fees                                     | Resident | Non-Resident |
| Under age 16 (Gymnasium Access Only)                  | \$20     | \$40         |
| Ages 16-17                                            | \$30     | \$60         |
| Ages 18-61                                            | \$100    | \$200        |
| Ages 62 +                                             | \$75     | \$150        |
| Family                                                | \$175    | \$350        |
| Daily Use Fee ( <i>does not apply to annual fee</i> ) | \$10     | N/A          |

### C. Miscellaneous

| Miscellaneous         | Staffed Facility                   | Unstaffed Facility                 |
|-----------------------|------------------------------------|------------------------------------|
| Contracted Instructor | 70/30% Revenue Split w/ Contractor | 80/20% Revenue Split w/ Contractor |

# SECTION VIII

## PLANNING AND DEVELOPMENT

### A. Construction

| Building Permits                                                  | Residential                                                                                 | Commercial                                                                                  |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| <b>All Permits in this Section subject to Plan Review Fees</b>    |                                                                                             |                                                                                             |
| <b>Accessory Buildings/Porches/Decks/Garages</b>                  |                                                                                             |                                                                                             |
| Building                                                          | \$75 + \$0.14 sf                                                                            | \$90 + \$0.20 sf                                                                            |
| Electrical, Plumbing, Mechanical                                  | \$75 per trade + \$0.09 sf                                                                  | \$90 per trade + \$0.12 sf                                                                  |
| <b>Manufactured Home</b>                                          |                                                                                             |                                                                                             |
| Single-wide/Permanent RV                                          | \$150                                                                                       | N/A                                                                                         |
| Double-Wide                                                       | \$225                                                                                       | N/A                                                                                         |
| Triple-Wide                                                       | \$350                                                                                       | N/A                                                                                         |
| <b>Marine Construction Permits</b>                                |                                                                                             |                                                                                             |
| Boat Lift                                                         | \$75                                                                                        | \$90                                                                                        |
| Dock/Pier/Bulkhead                                                | \$75                                                                                        | \$90                                                                                        |
| <b>Modular Home/Structure</b>                                     | \$5/\$1,000 of contract value<br>Plus \$75 per trade                                        | \$5/\$1,000 of contract value<br>Plus \$90 per trade                                        |
| <b>New Construction &amp; Additions</b>                           |                                                                                             |                                                                                             |
| Building                                                          | \$75 + \$0.20 sf                                                                            | \$90 + \$0.23 sf                                                                            |
| Electrical, Plumbing, Mechanical                                  | \$75 per trade + \$0.12 sf                                                                  | \$90 per trade + \$0.14 sf                                                                  |
| <b>Outdoor Advertising Signs (Billboards)</b>                     | N/A                                                                                         | \$90/1 <sup>st</sup> \$5,000 of value<br>Plus \$5/each add'l \$1,000<br>Plus \$90 per trade |
| <b>Repairs/Renovations</b>                                        |                                                                                             |                                                                                             |
| Existing Structures                                               | \$75/1 <sup>st</sup> \$5,000 of value<br>Plus \$5/each add'l \$1,000<br>Plus \$75 per trade | \$90/1 <sup>st</sup> \$5,000 of value<br>Plus \$5/each add'l \$1,000<br>Plus \$90 per trade |
| <b>Retaining Wall/Masonry Fence Greater than 6 Feet in Height</b> | \$75                                                                                        | \$90                                                                                        |
| <b>Swimming Pools</b>                                             |                                                                                             |                                                                                             |
| Building & Electrical                                             | \$150                                                                                       | \$180                                                                                       |
| <b>Solar Panels</b>                                               | \$150 + \$5/panel                                                                           | \$180 + \$5/panel                                                                           |

## B. Trade Permits

| Trade Permits                | Residential                                                          | Commercial                                                            |
|------------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------|
| Electrical Changeout/Upgrade | \$75/1 <sup>st</sup> \$5,000 of value<br>Plus \$5 each add'l \$1,000 | \$90/1 <sup>st</sup> \$5,000 of value<br>Plus \$5 each add'l \$1,000  |
| Gas Piping                   | \$75                                                                 | \$90                                                                  |
| Generator                    | \$75                                                                 | \$90                                                                  |
| Mechanical Changeout/Upgrade | \$75/1 <sup>st</sup> \$5,000 of value<br>Plus \$5 each add'l \$1000  | \$90 /1 <sup>st</sup> \$5,000 of value<br>Plus \$5 each add'l \$1,000 |
| Plumbing Changeout/Upgrade   | \$75/1 <sup>st</sup> \$5000 of value<br>Plus \$5 each add'l \$1,000  | \$90/1 <sup>st</sup> \$5000 of value<br>Plus \$5 each add'l \$1,000   |
| Temporary Pole               | \$75                                                                 | \$90                                                                  |

## C. Other Permits/Inspections

| Other Permits/Inspections                                   | Residential                                                                                   | Commercial                                                                                    |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| ABC Inspection                                              | N/A                                                                                           | \$90                                                                                          |
| At-Risk Foundation Permit                                   | N/A                                                                                           | Plan Review                                                                                   |
| At-Risk Building Permit                                     | N/A                                                                                           | Plan Review                                                                                   |
| Demolition                                                  | \$75 plus bond                                                                                | \$90/structure plus bond                                                                      |
| Fire Sprinkler System                                       | \$250 plus \$1/head<br>Plus Fire Plan Review                                                  | \$250 plus \$1/head<br>Plus Fire Plan Review                                                  |
| Fire Sprinkler System Modification                          | \$75/1 <sup>st</sup> \$5,000 of value<br>Plus \$5 each add'l \$1,000<br>Plus Fire Plan Review | \$90/1 <sup>st</sup> \$5,000 of value<br>Plus \$5 each add'l \$1,000<br>Plus Fire Plan Review |
| Gas Pumps/Storage Tanks                                     | N/A                                                                                           | \$90/each Plus Fire Plan Review                                                               |
| Miscellaneous Permit/Inspection                             | \$75                                                                                          | \$90                                                                                          |
| New Business Inspection<br>(change of occupancy/relocation) | \$90                                                                                          | \$90                                                                                          |
| Minimum Permit                                              | \$75                                                                                          | \$90                                                                                          |

## D. Miscellaneous Permitting

| Miscellaneous                                                                                                                                                           | Residential                                                    | Commercial                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|
| Construction without Permit                                                                                                                                             | Double Fees                                                    | Double Fees                                                    |
| Homeowner Recovery Fund                                                                                                                                                 | \$10                                                           | N/A                                                            |
| <b>Reinspection</b>                                                                                                                                                     |                                                                |                                                                |
| 1 <sup>st</sup> Reinspection                                                                                                                                            | No Charge                                                      | No Charge                                                      |
| 2 <sup>nd</sup> Reinspection                                                                                                                                            | \$75                                                           | \$90                                                           |
| 3 <sup>rd</sup> Reinspection                                                                                                                                            | \$150                                                          | \$180                                                          |
| Each additional reinspection (4+)                                                                                                                                       | \$225                                                          | \$270                                                          |
| One-time re-issue of previously paid and expired permit (no change to original application) request must be received within 6 months of original permit expiration date | 50% of Original Permit Cost<br>– No additional plan review fee | 50% of Original Permit Cost<br>– No additional plan review fee |

## E. Building Valuation

If a permit based on value appears to be understated, the Building Inspector may require written documentation to justify cost or use the most recent Building Valuation Data available.

## F. Planning

|                                                                        |                  |
|------------------------------------------------------------------------|------------------|
| Annexation                                                             |                  |
| Voluntary Annexation                                                   | \$350* ~         |
| Planning Board                                                         |                  |
| Rezoning (except Planned Development (PD) or Conditional Zoning)       | \$500 ~          |
| Planned Development (plus Sketch Plan or Site Development Master Plan) | \$500* ~         |
| Rezoning (Conditional Zoning)                                          | \$500* ~         |
| Conditional Zoning Site Plan Review                                    | \$200            |
| Subdivision, Major                                                     |                  |
| Sketch Plan (Non-PD)/Sketch Development Plan (PD)                      | \$200 + \$10/lot |
| Site Development Master Plan (PD)                                      | \$200 + \$10/lot |
| Preliminary                                                            | \$300 + \$10/lot |
| Final                                                                  | \$100 + \$10/lot |
| Extension of Approval                                                  | \$100            |
| Ordinance Text Amendment                                               | \$425* ~         |
| Multi-Family Site Review                                               | \$300            |
| Landscape Plan                                                         | \$300            |

\*Plus applicable plan review or site plan review fee, if plan review is involved.

~Advertising Deposit and Costs: A \$100 advertising deposit is due at the time of application submission. In addition, the difference for the actual cost for advertising, mailing, and recording will be billed to applicant following public meeting and/or hearing. Notices are mailed and advertised in the newspaper in accordance with N.C.G.S. and Unified Development Ordinance requirements. In addition, items for which both a public meeting before the Planning Board and a public hearing by the City Council receive an additional mailed notice to abutting property owners and an additional advertised notice in the newspaper prior to the Planning Board meeting.

## G. Other

|                                           |                  |
|-------------------------------------------|------------------|
| Subdivision, Exempt                       | \$25             |
| Subdivision, Minor                        | \$100            |
| Subdivision, Expedited                    | \$100            |
| Streets or Alleys                         |                  |
| Street Closing/Alley Abandonment          | \$300 Plus Costs |
| Street Name Change                        | \$100 Plus Costs |
| Right-Of-Way Usage/Sidewalk Café          | \$100            |
| Street Dedication Recording               | Actual Cost      |
| Easement Drafting or Review               | Actual Cost      |
| Encroachment Agreement Drafting or Review | Actual Cost      |
| Documents - City Maps                     |                  |
| Small (11" x 17" or smaller)              | \$8              |
| Medium (up to 2' x 3')                    | \$30             |
| Large (larger than 3' x 4')               | \$40             |
| Special Order (per hour charge)           | \$40             |

## H. Zoning

Board of Adjustment

Appeal (fee refunded if granted) \$375\* ~

Special Use Permit \$375\* ~

Variance \$375\* ~

Common Dock Agreement Attorney Review

Actual Cost

| Permits                         | Residential                                | Commercial                                 |
|---------------------------------|--------------------------------------------|--------------------------------------------|
| Fence                           | \$75                                       | \$90                                       |
| Fill (required for flood zones) | \$75                                       | \$90                                       |
| Sign                            | \$75 plus \$1.50/sf<br>Plus \$75 per trade | \$90 plus \$1.50/sf<br>Plus \$90 per trade |
| Zoning                          | \$25                                       | \$25                                       |

Zoning and Flood Letters

Zoning Verification Letter \$25

Zoning Compliance Letter \$40

Flood Determination Letter \$25

\*Plus applicable plan review or site plan review fee, if plan review is involved.

~Advertising Deposit and Costs: A \$100 advertising deposit is due at the time of application submission. In addition, the difference for the actual cost for advertising, mailing, and recording will be billed to applicant following public meeting and/or hearing. Notices are mailed and advertised in the newspaper in accordance with N.C.G.S. and Unified Development Ordinance requirements.

## I. Plan Review

Pre-construction Site Plan Review \$100

Residential (Individual lot) \$25

Commercial

Value of Construction less than or equal to \$50,000 \$100

Value of Construction from \$50,001 to \$200,000 \$200

Value of Construction from \$200,001 to \$350,000 \$300

Value of Construction from \$350,001 to \$500,000 \$400

Value of Construction greater than or equal to \$500,001 \$500

Additional Submittals 50% of Original Charge

## J. Buildings and Structures

Removal of Demolition of Property-Bond: \$500

In all cases of removal of building or a structure, a good and sufficient bond in the sum of \$500 shall be posted by the property owner or by his contractor at the time of application for a permit to ensure complete removal or demolition, including all rubble and debris.

## K. Nuisances

Non-Maintenance of Buildings, Proper Disposal of Refuse, Actual Cost

Cutting Grass/Leaves (contracted service)

Administrative \$25

Certified Mail Costs Actual Cost

Advertising Costs Actual Cost

**L. Other Charges**

|                                                   |             |
|---------------------------------------------------|-------------|
| CAMA Exemption Letter                             | \$25        |
| CAMA Minor Permit Filing (state mandated)         | \$119       |
| Items Recorded at Office of the Register of Deeds | Actual Cost |
| Engineering Review                                | Actual Cost |

**M. Sidewalk Cost Assessment**

|                                       |      |
|---------------------------------------|------|
| Major Thoroughfares (per linear foot) | \$50 |
| Minor Thoroughfares (per linear foot) | \$25 |

**N. Wireless Facilities**

|                                                                                |       |
|--------------------------------------------------------------------------------|-------|
| Application – Small Wireless Facility (per facility up to 5; \$50 each over 5) | \$100 |
| Application – Micro Wireless Facility in Right-of-Way                          | \$0   |
| Application Technical Review - Small Wireless Facility                         | \$500 |
| Application Technical Review - Micro Wireless Facility in Right-of-Way         | \$0   |
| Annual License – New Small Wireless Facility on City Utility Pole              | \$50  |
| Annual License – New small Wireless Facility in City Right-of-Way              | \$270 |

**O. Morehead City and Carteret County Governments**

|              |           |
|--------------|-----------|
| All Projects | No Charge |
|--------------|-----------|



# SECTION IX

## POLICE DEPARTMENT

### A. Animal Control License Tax and Tag (One Time Fee)

|                                         |      |
|-----------------------------------------|------|
| Each neutered/spayed cat or dog         | \$5  |
| Each non-neutered/non-spayed cat or dog | \$10 |

### B. General

|                                                                         |      |
|-------------------------------------------------------------------------|------|
| Accident Reports Copies                                                 | \$3  |
| False Alarm Fee                                                         | \$25 |
| Finger Printing Services (per set)                                      | \$10 |
| <i>No fee for the purpose of seeking employment with Morehead City.</i> |      |
| Golf Cart Registration/Permit Fee (annual fee)                          | \$50 |
| Golf Cart Late Registration Fee (renewals obtained after March 31st)    | \$10 |
| Parade and Public Assemblies Permit                                     | \$50 |

### C. Parking Violations

|                                                          |      |
|----------------------------------------------------------|------|
| Illegal Parking                                          | \$50 |
| Obstructing Fire Lanes                                   | \$50 |
| Parking Prohibited on Brick Paved Sidewalk on Waterfront | \$50 |

### D. Towing

|                                                                    |       |
|--------------------------------------------------------------------|-------|
| Application Payment for Wrecker Call List Privileges (annual fee)  | \$25  |
| Established Pricing Standards for Service                          |       |
| <i>Charged by and Collected by Wrecker Services On Call List.</i>  |       |
| Daytime Towing (7:00 a.m.-6:00 p.m.)                               | \$200 |
| Nighttime Towing (6:00 p.m.-7:00 a.m.)                             | \$250 |
| Dolly/Car Carrier                                                  | \$100 |
| Extreme Weather Conditions                                         | \$100 |
| Storage (per day)                                                  | \$45  |
| <i>Large vehicles priced per amount of regular car space used.</i> |       |
| Bulk Towing (minimum depending on size)                            | \$250 |
| Roll-over/Overtuned                                                | \$100 |
| On-Scene Wait Time More Than 30 Minutes (per hour)                 | \$150 |

# SECTION X

## SYSTEM DEVELOPMENT FEES

### (Ordinance 2017-0-34)

System development fees shall be based on the calculated gallon per day (GPD) flow rate of the anticipated use of the proposed structure, or increased use anticipated by an addition to the floor space of an existing structure. Flow rates shall be determined in accordance with the flow rates established in 15A NCAC 2T.0114 (a), (b) and (c), as amended from time to time by the Division of Water Resources. Once flow for a new establishment has been estimated in accordance with 15A NCAC 02T.0114, the flow shall be converted to Equivalent Residential Units (ERUs) by dividing the total flow by 360 GPD, which is the design flow associated with an ERU.

See Table 1 in Section 32-12 of the Morehead City Code of Ordinances for details.

# SECTION XI

## WATER/SEWER/SOLID WASTE

### A. Monthly Solid Waste

|                                                            |                                          |
|------------------------------------------------------------|------------------------------------------|
| Residential Household                                      | \$24.50                                  |
| Non-Residential with Cart                                  | \$24.50                                  |
| Second Trash Cart                                          | \$75                                     |
| Itinerant Merchant Solid Waste Disposal                    | 12x current non-resident solid waste fee |
| Itinerant Merchant Additional Cart Delivery Fee (per cart) | \$75                                     |

### B. Monthly Water & Sewer Rates

#### Water Consumption - Inside City Rates

|                                                |                                   |            |
|------------------------------------------------|-----------------------------------|------------|
| 3/4 Inch Meter                                 | 0 – 2,000 Gallons Minimum Usage   | \$19.08    |
| 1.0 Inch Meter                                 | 0 – 6,000 Gallons Minimum Usage   | \$57.25    |
| 1.5 Inch Meter                                 | 0 – 12,000 Gallons Minimum Usage  | \$114.48   |
| 2.0 Inch Meter                                 | 0 – 25,000 Gallons Minimum Usage  | \$238.52   |
| 3.0 Inch Meter                                 | 0 – 48,500 Gallons Minimum Usage  | \$462.70   |
| 4.0 Inch Meter                                 | 0 – 60,000 Gallons Minimum Usage  | \$572.40   |
| 6.0 Inch Meter                                 | 0 – 135,000 Gallons Minimum Usage | \$1,287.91 |
| 8.0 Inch Meter                                 | 0 – 200,000 Gallons Minimum Usage | \$1,908.01 |
| Over Minimum Gallons Usage - Per 1,000 Gallons |                                   | \$9.54     |

#### Water Consumption - Outside City Rates

|                                                |                                   |            |
|------------------------------------------------|-----------------------------------|------------|
| 3/4 Inch Meter                                 | 0 – 2,000 Gallons Minimum Usage   | \$28.57    |
| 1.0 Inch Meter                                 | 0 – 6,000 Gallons Minimum Usage   | \$85.69    |
| 1.5 Inch Meter                                 | 0 – 12,000 Gallons Minimum Usage  | \$171.38   |
| 2.0 Inch Meter                                 | 0 – 25,000 Gallons Minimum Usage  | \$357.01   |
| 3.0 Inch Meter                                 | 0 – 48,500 Gallons Minimum Usage  | \$692.62   |
| 4.0 Inch Meter                                 | 0 – 60,000 Gallons Minimum Usage  | \$856.86   |
| 8.0 Inch Meter                                 | 0 – 200,000 Gallons Minimum Usage | \$2,856.17 |
| Over Minimum Gallons Usage - Per 1,000 Gallons |                                   | \$14.29    |

### C. Sewer Consumption

|                                              |         |
|----------------------------------------------|---------|
| 0 – 2,000 Gallons Minimum Usage              |         |
| 4.0 Inch Line                                | \$22.47 |
| Over 2,000 Gallons Usage - Per 1,000 Gallons | \$11.25 |

### D. Miscellaneous Service Charges and Fees

|                                                   |       |
|---------------------------------------------------|-------|
| Parts for Replacement or Repair                   | Cost  |
| Service Fee (due upon activation of new service)  | \$30  |
| Turn-on/off (after hours)                         | \$50  |
| Meter Test – On site                              | \$20  |
| Meter Test – Bench                                | \$100 |
| Cutoff (for non-payment)                          | \$30  |
| Transfer (current customer)                       | \$30  |
| Temporary Service (every 30 days/maximum 60 days) | \$30  |

|                                                         |                         |
|---------------------------------------------------------|-------------------------|
| Sprinkler Heads – First 500 (annually)                  | \$110                   |
| Sprinkler Heads – Over 500 (each/annually)              | \$0.22                  |
| Fire Hydrant (annually)                                 | \$66                    |
| Water Meter Repair* (stated fee plus cost of materials) | \$50                    |
| Non-Payment Penalty                                     | 10% of past due balance |

*\*Including but not limited to straight pipe, cutting off lock, moving meter and any unauthorized activity.*

#### **E. User Deposits (due upon activation of new service)**

|                                                     |         |
|-----------------------------------------------------|---------|
| 3/4 Inch Meter                                      | \$100   |
| 1.0 Inch Meter                                      | \$140   |
| 2.0 Inch Meter                                      | \$400   |
| 3.0 Inch Meter                                      | \$800   |
| 4.0 Inch Meter                                      | \$1,600 |
| Larger Meters – deposit equal to 3x estimated usage |         |

#### **F. Hydrant Meters**

|                                                       |         |
|-------------------------------------------------------|---------|
| 2 Inch Hydrant Meter Deposit                          | \$900   |
| Permit/Hydrant Meter Setup                            | \$30    |
| Base Fee (weekly)                                     | \$15    |
| Water usage – Inside City Limits - Per 1,000 Gallons  | \$9.54  |
| Water usage – Outside City Limits - Per 1,000 Gallons | \$14.29 |

#### **G. Water/Sewer Tap Fees**

|                                     |                  |
|-------------------------------------|------------------|
| Water Line Size (Inside City Rates) |                  |
| 3/4 Inch line                       | \$700            |
| 1.0 Inch line                       | \$900            |
| Greater than 1.0 Inch               | Actual Cost +15% |
| Sewer Line Size (Inside City Rates) |                  |
| Residential 4.0 inch                | \$500            |
| Greater than 4.0 Inch               | Actual Cost +15% |

#### **H. Water/Sewer Taps and Extension Fees Outside Corporate Limits**

**Water** - Parcels of land will pay \$8.00 per lineal feet of frontage plus the cost of the tap. Any additional water taps for the same parcel, the owner will be charged the cost of the taps.

**Sewer** - Parcels of land will pay \$10.00 per lineal feet of frontage plus the cost of the tap. Any additional sewer taps for the same parcel, the owner will be charged the cost of the taps.

#### **I. Additional Information**

Where water or sewer lines that adjoin corner lots, the primary service frontage shall be assessed for the total frontage and the secondary frontage shall be exempt for up to 150 lineal feet of frontage or the primary service frontage, whichever is less.

Where water and/or sewer lines do not extend completely across the customers property, the fee shall apply to the length of the extension.

Out of City water service may be provided on a case-by-case basis or a regional basis by Council action. Sewer service requires the property owner to petition for annexation and requires water service per City standards.

# SECTION XII

## AMENDMENT NOTATIONS

|                   |                                                                                                                                                                |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2, 2014   | Water/Sewer Fees rates were updated.                                                                                                                           |
| February 25, 2014 | Impact Fees were corrected.                                                                                                                                    |
| November 26, 2014 | Sewer Fees were updated.                                                                                                                                       |
| January 8, 2015   | Water/Sewer Fees updated as approved with the adoption of FY 2014-2014 Budget on June 10, 2014.                                                                |
| January 13, 2015  | Recreation Fees Updated.                                                                                                                                       |
| January 1, 2016   | Water/Sewer Fees updated.                                                                                                                                      |
| July 1, 2016      | Recreation Fees updated.                                                                                                                                       |
| August 9, 2016    | Planning Fees updated.                                                                                                                                         |
| January 1, 2017   | As part of the FY 2016-2017 Budget Ordinance 2016-18, Water/Sewer Fees were adjusted to reflect a 4% increase effective January 1, 2017.                       |
| October 10, 2017  | Council adopted Resolution 2017-R-36, accepting, approving and adopting the "Written Analysis For Calculation Of Town Of Morehead City System Development Fee. |
| January 1, 2018   | As part of the FY 2017-2018 Budget Ordinance 2017-19, Water/Sewer Fees were adjusted to reflect a 3% increase effective January 1, 2018.                       |
| January 1, 2019   | As part of the FY 2018-2019 Budget Ordinance 2018-SIX, Water/Sewer Fees were adjusted to reflect a 3% increase effective January 1, 2019.                      |
| January 1, 2020   | As part of the FY 2019-2020 Budget Ordinance 2019-27, Water/Sewer Fees were adjusted to reflect a 3% increase effective January 1, 2020.                       |
| February 11, 2020 | Council approved an increase in Recreation Summer Camp fees.                                                                                                   |
| June 9, 2020      | FY 2020-2021 Fee Schedule was adopted with the annual budget; no tax rate or utility fee increase was recommended for this fiscal year.                        |

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| October 12, 2021 | Council took action to add back the Parade & Public Assemblies Permit Fee that was removed in error.                                                                                                                                                                                                                                                                                                                                                                                     |
| January 11, 2022 | Council approved adding Library Fees to the Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| October 11, 2022 | Council adopted FY 2022-2023 Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| June 13, 2023    | Council adopted FY2023-2024 Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| July 11, 2023    | Council approved adding the Curb Market as a leasable property.                                                                                                                                                                                                                                                                                                                                                                                                                          |
| October 10, 2023 | Council approved amendments to Itinerant Merchant permit fees and established permit fees for Peddlers.                                                                                                                                                                                                                                                                                                                                                                                  |
| June 11, 2024    | Council adopted the FY2024-2025 Fee Schedule in coordination with the Budget adoption.                                                                                                                                                                                                                                                                                                                                                                                                   |
| June 10, 2025    | Council adopted the FY2025-2026 Fee Schedule in coordination with the Budget adoption.                                                                                                                                                                                                                                                                                                                                                                                                   |
| August 12, 2025  | <p>Council approved amendments to state mandated CAMA Minor Permit Fee (NCGS 143B-279.19)</p> <p>Council approved amendments to Return Check and Electronic Payment Penalties (Tax Payments) for clarification of penalty as opposed to a fee (NCGS 105-357(B)(2).</p> <p>Council approved amendments to Return Check and Electronic Payment Processing Fees (All Other Payments) to distinguish as a processing fee at the maximum amount of \$35 in accordance with NCGS 25-3-506.</p> |